

Solva Care
Registered Charity Number 1172878

Charity Trustees Board

Minutes of the Meeting held on Monday 9th October 2017 at
9:30 a.m. in the Memorial Hall

Attended by:

Trustees: Mollie Roach (Chair), Fran Barker (Vice Chair), Sue Denman,
Jonathan Higgins, Leslie Robertson-Steel, Sandra Young

Solva Care Manager: Lena Dixon

Clerk/Treasurer: Bruce Payne

1. **Welcome and Introduction.**

2. **Apologies.** Carol Ann Jones, Josh Phillips,

Matters Arising

3. **Agree minutes of the meeting held on 31st August 2017.** Agreed and signed – all actions were reviewed.

4. **Solva Care Manager Report.** The number of Solve Care volunteers and service users were:

- July – 17 volunteers helping 20 service users.
- August – 17 volunteers helping 21 service users.
- September – 22 volunteers helping 25 service users.

a. **Meetings**

- i. **12th September** – Swansea University came to Solva to deliver a presentation on “Moving or Staying Put” and “Electrical Safety for the elderly”
- ii. **25th September** – Lena met with 3 students from Pembrokeshire College who were preparing a presentation about Solva Care. They also attended a coffee morning on 28th September and talked to volunteers and service users.

b. **Events Attended**

- i. **29th September** – Campaign to end Loneliness in Pembrokeshire was launched in Letterston. Organised in cooperation with PCC and Aging Well in Wales. Solva Care had a stand.

c. **Forthcoming Events (external)**

- i. **13th November** – SCW co-production event. Lena and Sue attending to present and run a workshop.
 - ii. **14th November** – Rural Health and Care Conference, Builth Wells. Lena and Fran attending to present.
 - iii. **30th November** – Withybush Hospital Dementia Conference. Lena and Sandra attending – There would be a Solva Care stand.
- d. **Solva Care events**
 - i. **Friday Club** – 6 -12 people attend plus volunteers. Activities include: Ukulele, C&W, Magician, Craft, Bell ringers and Beetle drive.
 - ii. **5th October** - Art based project arranged by Sandra with the VC gallery – to run weekly for up to 9 weeks. (Combating social exclusion and other issues for the elderly in rural Pembrokeshire).
 - iii. **17th October** – Afternoon Tea trip to Mathry for service users.
 - iv. **24th October** – Volunteer day-trip to Cardigan Castle.
- e. **Communications**
 - i. Solva Care article went live on the British Society of Gerontology YouTube channel in early October.
 - ii. Facebook and Twitter remain active.
 - iii. **17th October** – Representatives from Ageing Well In Wales coming to Solva to interview Volunteers for new publication.
- f. **Training** - Lena organising Advanced Care Planning session with Paul Satori for volunteers. Dates tbc – October and November.
- g. **Miscellaneous** - A 15 year old had requested to become a volunteer with Solva Care for D of E bronze award. Insurance cover to be clarified with Zurich.

5. **Chair Report.** Mollie highlighted that although there had been some cooperation with the LHB and PCC at a senior level, the expectations of what is feasible was clearly mismatched. If further engagement was desirable and risk-reduction were priorities, then both the LHB and PCC need to take Solva Care seriously. They need to communicate clearly about what is workable with alternative proposals where possible. **Action - Mollie would write to both Authorities.**

- a. New Post: Web Administrator. Two applications had been received. Interviews would be arranged for 18th October.

6. **Progress to Achieve Q3 Milestones (SDF).** All Milestones were reviewed – RAG status GREEN:

7. **Llanungar Caravan Park Fundraising Event.** Rachel and Dan Jones had written to say that, in total, they had raised £4,500. Added to this was match funding through Barclays of £1,000 giving £5,500 to

distribute to charity this year. They had chosen to split the funds between Solva Care, Shalom House and the Wales Air Ambulance Service as follows:

In the case of Solva Care, £1,000 would come directly from Barclays, a £100.00 donation had already been paid to Solva Care directly from Bearfields, and £1,400 would come from Llanungar Caravan Park.

Rachel and Dan requested that park residents, key in the fund raising, were able to present a cheque to Trustees. This had been arranged for Thursday 26th October at 11a.m. in the Hall (Coffee morning). **Action – All Trustees to attend if possible.** (Dave Swan informed)

8. **Revised Governance Structure.** Trustees agreed to delay any decisions until the Governance Review report was available from Social Firm Wales on 16th October. A single purpose meeting would then be convened to agree such decisions. **Action: Sue and Mollie to set date etc.**

a. **New Trustees.** Trustees agreed to recruit 4 new trustees. Guidance was available in the Charity Commission publication “Finding New Trustees”: what charities need to know (CC30). The recruitment process would include:

- Identify the need for new trustees. **Action Mollie**
- Write the job description and person specification for the skills, experience and knowledge needed. **Action Bruce**
- Agree responsibilities and the process for recruitment. **Action Sue**

9. **Compassionate Communities Initiative.** Mollie had written to Luke Conlon (Compassionate Communities Champion) to support the development of a Charter in conjunction with SCC and Solva GP practice.

10. **Prevention Activities – Mosaic Project.** Sue informed trustees that master classes had been booked in the Hall (Tuesdays up to 8 people and Wednesdays up to 9 people). The Edge Festival had pledged £150 to help fund a new hand railing. Quotes would be coordinated by Jonathan. PCC would also be invited to help with costs, Health and Safety advice and carry out urgent repairs to some of the steps. PCC Highways Department had responsibility and would be asked if an appropriate Officer could attend a site meeting to agree a way forward. **Action Sue, Jonathan**

11. **Solva Care Away Day.** Invitations to be issued: **Action** Lena.

12. **Pay & Hours Review of Manager and Treasurer**
Review deferred until November. **Action** Mollie and Sue.

13. **Treasurer and Clerk Report.**

- a. Solva Care Bank Balance at end of September. The balance at 30th September 2017 was £57,246.48. Income & Expenditure (actual) for September was presented and agreed by Trustees.
 - b. Financial Governance. Finance Committee Trustees had reviewed, agreed and signed all financial payment vouchers and cheques to date as per the Solva Care Financial Policy and Procedures endorsed on 27th July 2017.
 - c. Correspondence. All correspondence had been distributed to Trustees by email.
14. **Finance Committee Report.**
- a. **New ToR.** Endorsement deferred until November.
 - b. **Spend Profiles.** Under review
15. **Research & Evaluation Report.** Sue delivered the following report:
- a. The Solva Care Research Collaborative is now set up: membership drawn from Aberystwyth and Swansea Universities, Hywel Dda University Health Board , Social Firms Wales and Health and Care Research Wales. It met in Llanelli for the first time in August.
 - b. Funding secured for Care Messenger evaluation and appointment of researcher made.
 - c. Partial funding received for writing the Toolkit from HDUHB. Project plan written. Application for funding submitted to Wales School for Social Care Research for associated research.
 - d. Case study compilation ongoing.
 - e. Funding still sought for sustainability study.
 - f. Update of research strategy ongoing.
 - g. Prof Fiona Verity our key collaborator to visit this month.
16. **Communications Report.** See item 4e.
17. **Configuration Librarian Report.** Fran reported that Drop Box had been updated. All information was available to Trustees.
18. **Report from Members.** NTR
19. **AOB.**
- a. Disability Wales funding draft paper. Fran's paper is attached for reference.
 - b. Donations to Localgiving. Fran updated members on the procedure for encouraging donations to the localgiving site. A link and appropriate information was to be included on the Solva Care web site. **Action Web Administrator** (when appointed).
20. **Date of next meeting**

a. Tuesday 21st November 2017 at 9:30.a.m (Venus: Harbour Inn TBC).

Compiled by:
Bruce Payne (Clerk) 21st October 2017

Signed by: Mollie Roach (Chair)

Disability Wales at risk of closure following funds shake-up

Following a Welsh Government funding change, as from the 1st of April 2016, DW will lose 68% of its income after its recent application to the Sustainable Social Services Third Sector Grant Scheme was turned down and risks closure in less than four months' time.

Rhian Davies, Chief Executive of Disability Wales explains:

Since 1972 Disability Wales (DW) has received core funding from the Welsh Government's Department for Health and Social Services to enable it to represent the voice of members with the aim of informing and influencing government policy. It has enabled DW to successfully influence priority issues for members such as Independent Living, Hate Crime and Access to the High Street as well as providing information and support to disabled people's organisations around Wales.

Welsh Government Press release:

"Welsh Government decided to replace core funding arrangements to national third sector organisations with a new project based grant scheme called the Sustainable Social Services Third Sector Grant. The narrower focus of this grant aimed at delivery of social care services meant that DW as a rights and equality based umbrella organisation no longer fitted the funding criteria."

Nearly £22m of grant funding has been awarded to organisations and projects which support vulnerable children, adults and older people by the Welsh Government, Health and Social Services Minister Mark Drakeford announced today.

Monday 11 January 2016

News - Cardiff 3rd Sector Council (C3SC)

[Sustainable Social Services Third Sector Grant 2016-2019](#)

Created: 18 June 2015

Funding is available for third sector organisations to run projects across Wales.

A bidding round for funding begins on 12 June 2015. The deadline for applications (electronic and hard copy) is midday on **Friday 4 September 2015**.

[Find out more on the Welsh Government website.](#)

Web site now unavailable so grant closed. Look out for it in 2018-19 (FHB)

Learning Disability Wales' three year project is entitled 'Valued Lives: Working Together to Inform, Train, Innovate, Represent and Challenge'. We will report more fully on 'Valued Lives' and our plans for the next three years in the coming weeks.

We have been awarded £930,000 over three years from 2016/17 to support our work to 'create a Wales that values and includes every child, young person and adult in Wales'.

The [Sustainable Social Services Third Sector Grant](#) will replace the current Section 64 (of the Health Services and Public Health Act 1968) Grant from April 2016. The new three year grant commits national voluntary organisations to deliver project work that supports the aims of the Social Services and Well-being (Wales) Act 2014.

Family Fund

In February 2016, it was confirmed that Family Fund had been successful in our bid to the Welsh Government's new Sustainable Social Services Third Sector Grants Scheme, securing one of the largest grant awards available. We have been awarded £1.5 million over three years from 2016/17 to support our grant and information programme in Wales.

This agreement does represent a reduction in overall funding from the £2.5 million that Family Fund received in 2015/16, and has each year for over 10 years. In recognising the valuable support provided by Family Fund, and to help support more families in the first year of changes to the scheme, the Welsh Government also offered a further £400,000 for 2016/17, representing total funding of £1.9 million over the three years.

Under the terms of the agreement, Welsh Government has asked that we prioritise families who have not previously received support from Family Fund. We will still consider urgent grants for families requiring support with hospital visiting costs and similar needs, or where a family is in crisis.

Long term funding from Welsh government & Disability Wales

Disability Wales had been funded by Social Services since 1972 but, with a change in funding policy in Welsh government, they lost 68% of their funding in 2016.

What is the change in funding policy?

As from the 1st of April 2016-

“Welsh Government decided to replace core funding arrangements to national third sector organisations with a new project based grant scheme called the Sustainable Social Services Third Sector Grant. The narrower focus

of this grant aimed at delivery of social care services meant that DW (Disability Wales) as a rights and equality based umbrella organisation no longer fitted the funding criteria.”

What is the “narrower focus” of the grant?

“The new three year grant commits national voluntary organisations to deliver project work that supports the aims of the Social Services and Well-being (Wales) Act 2014.”

The new grant runs from April 2016 to March 2019 and applications are closed (the web site giving information no longer exists)

However in view of the new focus of government funding, Solva Care should put in for the *Sustainable Social Services Third Sector Grant (or whatever replaces it)* after 2019. We tick all the boxes as regards aims of the Health & Well-being Act. However notice the emphasis on “National”. I think we should put in an application for support of Solva Care, but suggest that it should be part of a National network of local voluntary care services, and that the grant should fund the co-ordinators + 1 staff.

Fran Barker 25/09/2107